

**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA
SURATHKAL**



**MINUTES
OF
42nd MEETING OF
BOARD OF GOVERNORS**

Date : 19.06.2015 (Friday)

Time : 12.00 noon

**Venue : Board Room
N.I.T.K. Surathkal**

**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL,
MANGALURU – 575 025**

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Proceedings of the 42nd meeting of the Board of Governors (BOG) of N.I.T.K.,
Surathkal held on 19-06-2015 at 12.00 noon (Friday) in Board Room N.I.T.K. Surathkal.

Members Present:

Ms. Vanitha Narayanan Managing Director IBM India Private Limited Embassy Golf Links Business Park Block A, Off Indiranagar Koramangala Intermediate Ring Road Bangaluru – 560 071.	Chairperson
Shri Yogendra Tripathi Joint Secretary and Financial Advisor Ministry of Human Resource Development Dept. of Higher Education, Technical Education Bureau SHASTRI BHAVAN, NEW DELHI – 110 001.	Member
Shri R Srinivasan Director (TC), MHRD, New Delhi <i>Representative of Additional Secretary</i> <i>Ministry of Human Resource Development</i> <i>Dept. of Higher Education, Technical Education Bureau</i> SHASTRI BHAVAN, NEW DELHI – 110 001	Member
Dr. Badekai Ramachandra Bhat Professor Department of Chemistry NITK, Surathkal.	Member
Shri Vinay Kumar Associate Professor Dept. of Computer Science & Engineering N.I.T.K., SURATHKAL.	Member
Prof. Swapan Bhattacharya Director N.I.T.K. SURATHKAL.	Member
Shri K.Ravindranath Registrar N.I.T.K., SURATHKAL.	Secretary

Chairman welcomed all the members to the 42nd meeting of the Board of Governors.

After a brief discussion, with the permission of the Chair, the Secretary, BOG began the deliberations on Agenda items.

Item No. 42.1: **Confirmation of the Minutes of 41st meeting of the Board of Governors held on 28.02.2015.**

The minutes of the 41st meeting of the Board of Governors held on February 28, 2015 were read and confirmed.

Item No. 42.2: **To consider the report on the action taken on the minutes passed in the 41st meeting of the Board of Governors held on 28.02.2015**

The action taken on resolutions of the 41st meeting of the Board of Governors held on February 28, 2015 was noted and approved.

Further, as regards to the Item No. 41.3.1 [*IPR Policy*]; Item No. 41.3.2 [*Unnat Bharath Abhiyan Scheme*] and Item No. 41.3.15 [*CoE in Smart Grid*], the BOG suggested to place details of status report on steps taken/ progress achieved before the BOG within six months.

Item No. 42.3: **To consider the recommendations of 32nd meeting of Finance Committee held on 19.06.2015.**

FC Item No. 32.3.1: **To consider the minutes of 30th meeting of the Building and Works Committee held on 11-05-2015 – Reg.**

Resolutions of FC:

- a) The Finance Committee resolved to recommend to the BOG for approval the minutes of 30th meeting of the Building & Works Committee held on 11-05-2015.
- b) The Finance Committee further resolved to recommend to approve the entrustment of seven new major projects to CPWD on Deposit Work basis - namely:
 - (i) Providing furniture and other furnishings to Western side Teaching block [Lecture Hall Complex – C];
 - (ii) Developing Children park at NITK campus;
 - (iii) Construction of additional floors [5th and 6th floors] over Extension to PG Chemical building.

- (iv) Additional Faculty Apartments (One apartment each of 'Type – V' and 'Type VI' with total 48 dwelling units);
 - (v) Building for "School of Management";
 - (vi) Additional Non-faculty Apartments (One apartment each of 'Type – III' and 'Type IV' with total 56 dwelling units); and
 - (vii) Building for "School of Interdisciplinary Studies";
- c) The Finance Committee further suggested for prioritizing among the above new projects. The CPWD be requested to release the tenders based on the priority list depending upon the availability of grants from the Ministry.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.2: Draft Annual statement of Accounts and Annual Report for the financial year 2014-15.

Resolutions of FC:

The FC noted and recommended to BOG for approval of the draft Annual Accounts of the Institute for the year 2014-15. It further resolved to authorize the Director to submit the Annual Accounts or Revised Annual Accounts of the Institute to C & AG Bangalore within the stipulated time.

FC also resolved to approve the Annual Report for the year 2014-15 to be submitted to MHRD for placing before the Parliament.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.3: Transfer of Un-utilized CCB-2011 funds to Institute Corpus fund.

Resolutions of FC:

The FC noted the unutilized funds of CCB-2011 and resolved to recommend to BOG for transferring the same to Corpus Fund of the Institute as per the guidelines of MHRD.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.4: Direct Admissions for Students Abroad DASA 2014-15.

Resolutions of FC:

The FC noted the closure of DASA – 2014-15 activities and further resolved to recommend to the BOG to keep the DASA office functioning till the end of the financial year 2015-16 by scaling down office staff. About 50% of the office staff may be continued only for first six months and remaining 50% may be allowed to continue till the end of financial year 2015-16.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.5: Transfer of Surplus I.R.G. to Corpus Fund

Resolutions of FC:

The FC noted the surplus amount of Rs.11,33,55,873 available under Internal Revenue Generation (IRG) of the financial year 2014-15 and resolved to recommend to BOG for transferring the same to Corpus Fund of the Institute as per the guidelines of MHRD.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.6: To consider proposal for maintenance of (i) Gardens and Lawns; and (ii) campus roads and road side drains – Reg.

Resolutions of FC:

The FC noted that the present proposal is only for labour component of the work. After discussions, the FC suggested to place a comprehensive proposal - incorporating both material component and labour component - before the subsequent meeting of the FC for its consideration.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.7: Tuition fee waiver for students belonging to PwD category from the academic year 2015-16

Resolutions of FC:

FC resolved to recommend to the BOG that only financially weaker section of students of PwD category be considered for waiver of tuition fee. Appropriate MHRD circular may be referred to in this case.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.8: Institution of "Dr S S Bhavikatti Gold Medal" for the 1st Rank holder in Pre-final Year B Tech (Civil) Examination.

Resolutions of FC:

FC resolved to recommend to the BOG that:

- (i) The Institute may fix a minimum amount of deposit – in the range of Rs. 4.50 to Rs.5.00 lakhs - to be made by the donors for the award of medals under "GOLD MEDAL" nomenclature.
- (ii) Requests from the donors for award of medals with the deposits below this ceiling may be considered, but not be named as "GOLD MEDAL".

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.9: Institution of "K Subbarayappa Gold Medal" for a student with the best academic record in the MSc (Physics) programme of the Department of Physics.

Resolutions of FC:

FC resolved to recommend to the BOG that:

- (i) The Institute may fix a minimum amount of donation – in the range of Rs. 4.50 to Rs.5.00 lakhs -to be made by the sponsors for the award of medals under "GOLD MEDAL" nomenclature.
- (ii) Requests from the sponsors for award of medals with the donation below this ceiling may be considered, but not be named as "GOLD MEDAL".

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.10: **Institution of Pradeep Gundappa Memorial Scholarship to the student of Dept. of Mechanical Engg. of the institute from the academic year 2015-16.**

Resolutions of FC:

FC noted the deposition of US \$ 13,000 by the sponsorer and resolved to recommend to the BOG for approving the award of scholarship in the name of “**Pradeep Gundappa Memorial Scholarship**” at Rs.2,000 per month for eight months in a year to a meritorious student in the Mechanical Engineering steam till the completion of the programme.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.11: **Implementation of MACP benefits to the Non-Teaching employees – reg.**

Resolutions of FC:

The FC resolved to recommend to the BOG for implementation of MACP benefit to thirteen non-teaching staff as listed in the agenda as per the recommendations of the Screening Committee of the Institute.

Further, the FC suggested that since implementation of MACP to non-teaching is to be decided at the Director's level - in future - such matter may be reported to the FC only for information and not for approval of the FC.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.



FC Item No. 32.3.12:

To consider the enhancement of reimbursement amount for telephone/ mobile phone/ broadband/ data card use (for internet purpose) for eligible Officials.

Resolutions of FC:

FC resolved to recommend to the BOG for approval of reimbursement amount for telephone/ mobile phone/ broadband/ data card use (for internet purpose) for eligible Officials as per related orders of the Ministry of Finance, Govt. of India, the detail of which is given below:

Rank / Designation	AGP/ GP	Ceiling Amount (in ₹)
Director		2800
Deans / Prof-in-charge (hostel Affairs) / Prof-in-charge (Legal Affairs)/ Prof-in-charge (Training & Placement)/ Registrar /HODs / Librarian/RE / Wardens / Liaison officer SC/ST cell	10000-10500 8700-9500	2500 2000
Dy. Registrar / Dy. Librarian / Medical Officer	7600-8000	1500
HOS / JEs of RE Establishment and AEs of HD section/ Asst. Librarian / Physical Director i/c/ Asst. Registrars / SAS Officers / Medical Officer/ Security Officer	5400-6000	800

Moreover, it is resolved to authorize the Director to decide the reimbursement for the other officers as per their job requirement for eligibility.

Further, the Faculty may claim the reimbursement out of their CPDA fund as per the provisions contained therein.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.13:

Revision of Remuneration to faculty and Student-Tutors for conducting Special Coaching Classes for Students of Weaker Sections

Resolutions of FC:

The FC resolved to recommend to the GOG for approval of enhanced honorarium for Faculty, Student tutors and Programme Advisors for conducting Special Coaching Classes for Students of Weaker Sections as follows:

Sl. No.	Honorarium to	Existing rate	Enhanced approved rate
1	Teaching Faculty	₹ 250 per hour	₹ 500 per hour
2	Student Tutor (Tutelage)	₹ 50 per hour	₹ 200 per hour
3	Programme Advisor	₹ 5,000 per full programme	₹ 10,000 per full programme

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.14: Writing off as Bad Debts**Resolutions of FC:**

FC suggested that details of year-wise accumulation of Bad debts may be verified by the Institute. FC further resolved to recommend to the BOG for approval of writing off Bad debts after its verification.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

FC Item No. 32.3.15: Grant of Dearness Allowance/Dearness Relief to the employees and Pensioners/Family pensions of this Institute w.e.f. 01.01.2015 as per Central Govt. orders.**Resolutions of FC:**

The Finance Committee resolved to recommend to the BOG for approval and ratification of the action taken by the Institute in granting enhanced DA [to 113% from 107%] to the employees and pensioners/ family pensioners of the Institute as per relevant orders of the Govt. of India.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.



FC Item No. 32.3.16: Any other item with the permission of the Chair.

Resolutions of FC:

- a) **To consider the revision of Fee to be charged for issuance of the Certificates – Reg.**
FC resolved to recommend to the BOG for approval of revised fee as recommended by the Senate.
- b) **Guidelines on Late Registration from the academic year 2015-16 – Reg.**
FC resolved to recommend to the BOG for approval of guidelines on Late registration as recommended by the Senate.

Resolutions of BOG:

BOG resolved to approve the recommendations of the Finance Committee.

Item No. 42.4: To consider the items placed before the 42nd meeting of the Board of Governors held on 19.06.2015:

Item No. 42.4.1: **To consider the recruitment of Non – teaching staff.**

BOG suggested that, the entire domain of positions under “Non-teaching staff” category may be sub-divided into several groups – on the basis of job-requirements and corresponding pay scales – and a comprehensive proposal may be prepared. This proposal may be submitted to BOG for further consideration and advise on subsequent steps to be taken by the Institute for this recruitment.

Item No. 42.4.2: **Mentoring of Indian Institute of Information Technology, Dharwad (IIIT-D) by NITK Surathkal.**

BOG approved the matter and also approved that Dr. Muralidhar Kulkarni, Professor in the Dept of Electronics & Communication Engg. be deputed as OSD initially for a period of one year or till the appointment of regular Director of IIIT-Dharwad – whichever is earlier. It is further resolved that MHRD and Govt of Karnataka may be requested to kindly make necessary arrangements for appointment of regular functioning of this Institute as an independent unit.

Item No. 42.4.3: Construction of Mega hostel at NITK [a completed project in August 2010] – Issue regarding contractor’s claim on (i) Price escalation; (ii) Reimbursement of Service tax; and (iii) Reimbursement of Labour Cess – Reg.

The BOG authorized the Director to take needful action as per the legal opinion.

Item No. 42.4.4: Prof. Y. V. Rao retired on 31.01.2013 –sanction of Provisional Pension– release of full pension – reg.

The BOG suggested the Institute for taking needful action as per the advice dated 06.03.2013 given by the Institute Advocate in this regard. BOG further suggested to get the status of Disciplinary action against Prof. Y V Rao.

Item No. 42.2.5: To consider the minutes of 38th Senate meeting held on April 01, 2015- reg.

BOG resolved to approve the minutes of 38th meeting of the Senate held on 01-04-2015. In respect of the Senate item no 38.3.18, BOG resolved to suggest Senate to “evolve appropriate mechanism on the basis of objective framework for implementation of this proposal – and furthermore, such initiative may be undertaken only under exceptional circumstances.

Item No. 42.4.6: Management Information System (MIS)

BOG noted the status of the MIS.

Item No. 42.4.7: Preliminary enquiry report submitted by Enquiry Officer against Mr. Vijay Kumar H. Asst. Professor, Dept. of Mechanical Engineering.

BOG deliberated on the entire case history concerning Dr. Vijay Kumar H., Assistant Professor, Dept. Of Mechanical Engg – and resolved to advise the Institute to take up appropriate counselling process for him with the help of medical practitioners. Subsequently, a comprehensive report on his activities may be submitted to BOG after 6 months.

Item No. 42.4.8: Proposal to start nursery play school in NITK Campus on self-sustained basis

BOG noted and authorized the Director to take needful action.



Item No. 42.4.9: Resignation to the post of Asst. Professor tendered by Dr. (Mrs) S. Noyal Victoria, Dept. of Chemical Engg., – Relieving from service – regarding.

BOG noted the matter and ratified the action taken by the Institute in relieving Dr. (Mrs) S. Noyal Victoria after obtaining prior approval of the Chairperson.

Item No. 42.4.10: 13th Annual Convocation

BOG noted and authorized the Director for selecting a suitable Chief Guest in consultation with the Chairperson.

Item No. 42.2.11: Attending International Conferences by Faculty Members
Permission sought.

The BOG resolved to ratify the approval given by the Chairperson on the requests for attending international conferences aboard by faculty members as listed in the agenda note.

Item No. 42.4.12: Any other item with the permission of the Chair.

No other matters.

Additional Agenda Items:

Item No. 42.2.13: List of MOUs with Universities / Institutes abroad


BOG noted the list of MOUs signed.

The meeting ended with Vote of thanks to the Chair.

Sd/-
(K. Ravindranath)
Secretary, BOG
N.I.T.K., Surathkal

Sd/-
(Vanitha Narayanan)
Chairperson, BOG
N.I.T.K., Surathkal

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(K. Ravindranath)
Secretary, BOG
N.I.T.K., Surathkal